

# **The School Model Program**

## **Gr. 1 – 6 2010-2011**

### **Parent Information**

Religious Education Office Hours Monday – Thursday 9:00AM-4:00PM  
201-444-0211

[mcummings@olmcridgewood.com](mailto:mcummings@olmcridgewood.com)

[lvandervelde@olmcridgewood.com](mailto:lvandervelde@olmcridgewood.com)

#### **Start Date of the Program:**

Sunday—September 26, Tuesday-- September 28, Wednesday— September 29

#### **The Curriculum:**

We will use the Call to Faith Curriculum. **Class sessions will be 1 ½ hours.**

Archdiocesan Curriculum Guidelines for each grade level are available.

After each chapter in the book is a Family page. Please read it and enjoy the activities as a family. We've encouraged the catechist to send home this page. If you don't get it please request it from the catechist.

#### **Drop Off and Pick Up Time and Place:**

We ask that parents escort their child into the auditorium. Each child will line up by the stage with their class. Children can sit in a single row behind their class sign. After the prayer service, the children will proceed with their catechist to their classroom.

All children will be dismissed from the doors at the FRONT of the school. For safety reasons we request that everyone please comply.

Children who are absent will be called during the session if we have not been notified prior to class.

#### **No class can be started without a Catechist!**

#### **If Class is cancelled Due to Weather:**

A message will be left on the Religious Ed answering machine.

If the public schools are closed due to weather, we are closed.

If it begins snowing during the day, we will send an email to all families if we are not having class that day.

#### **Being a Model of Faith to the Children**

It is important that we live the faith we are teaching to our children. Please attend Sunday Mass on a regular basis.

At OLMC our mass schedule is: Saturday at 5:30PM, Sunday at 8:00AM, 9:30AM, 11:00AM, 12:30PM, 3:00PM (Spanish mass) and 6:30PM.

## **Volunteers Necessary for each Session:**

**If you do not sign up for anything, we may assign you as needed!**

**Hall Monitors:** We need four hall monitors per week. There needs to be one on each of the four levels of the school.

**Office Help:** We need help in the office making phone calls, filing, etc. during the hour your child is in class.

**Traffic Duty:** For safety reasons, we need an adult to arrive 10 minutes before the start of the program and stay for about 10 minutes afterward to help cross the children.

**Catechist Aide:** We need an aide in each classroom to help the catechist wherever necessary.

## **We Need Office Help During the Day:**

Once a week 1 hour a week

Make phone calls; put supplies together for the different programs etc.

## **Protecting God's Children Workshop and Safe Environment Paperwork:**

**If you are teaching you must take the workshop and fill out the paperwork by October 1, 2010.**

**All volunteers must have completed Protecting God's Children Workshop and filled out the safe environment paperwork. We must have certificate and paperwork on file in the Religious Education Office.**

**There will be a Protecting God's Children workshop here at Mount Carmel on September 16 at 7:00PM in the parish center.** Please register for this session at [www.virtusonline.org](http://www.virtusonline.org). If you attend a workshop at another site please bring your certificate to Lorraine Van Der Velde in the Religious Education Office. You will need to complete the safe environment paperwork at that time.

## **What if someone else is going to pick up a child in your class?**

**You must put in writing who will be picking up their child.** The Religious Ed office will keep the note on file and leave a copy for you in your bin.

## **Attendance Policy:**

A child may miss two classes during the school year and not make up the work. However, once a child is absent a third time during the school year he/she must make up the lesson with the parent at home. Please ask the Catechist for the child's book the next time you pick him/her up from class and complete the missed lesson. Please have your child show the Catechist the completed work at the next class. After a fourth absence you and your child must meet with Father Ron to discuss the options.

## **In Case of Absence:**

When your child will be absent, please call the Religious Ed office at 201-444-0211. Please leave a message if we are unable to answer the phone. We will be calling each child who is absent if we have not received a phone call from you.

**Discipline Policy:**

If your child is being disruptive in the class the Religious Ed office will be notified. We will discuss the situation with the catechist and notify you.

**Allergies and Special Medical or Educational Needs:**

If your child has any special needs that you did not already list on the registration form please put in writing and drop off to the Religious Education Office.

**Grade 5 students only ACRE Assessment**

All Grade 5 Students will be required to take the ACRE Assessment mandated by the Diocese. It will be given on Sunday, February 6 from 10:45-12:15 Tuesday, February 8 from 4:00-5:30, and Wednesday, February 9 from 4:00-5:30 during the children's regularly scheduled class.

There are many opportunities to get involved in our parish Community. We have a MOM's Group, Men's and Women's Cornerstone, Scripture Study, Lecturing, Eucharistic Ministers, Liturgy of the Word for Children. Please stop in the rectory and see Pam Break for more information on the many opportunities we offer.